

AVM-2000 Signature Block Template to create Electronic Signatures

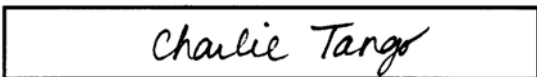


- 1) Print this sheet with No Page Scaling
(Open file in Adobe > File > Print > Page Scaling > NONE)
- 2) Signature must be written within a block that is 3.75" wide by 0.50" high
(approximately a 7.7 to 1 ratio)
- 3) Write signature in black fine point "Sharpie" type marker for best results
- 4) Be certain signature is written to the LEFT side of the box, INSIDE the box and does not TOUCH the box (You may lay a clean sheet of white paper over this one to write the signature)
- 5) Scan signature image in "Black & White" at "300 dpi" for best results
- 6) Once scanned, the signature should be cropped to approximately 3.75" x 0.50"
(1125 pixels x 150 pixels at 300 dpi)
- 7) Filename must begin with "AVMSIG" and end with ".JPG",
and be 35 chars. or less in order to be accepted by AVM-2000
(Examples: AVMSIG_CA.JPG, AVMSIG_COLLEEN.JPG, AVMSIG_12345.JPG)
- 8) Save the file as a JPG image with as little compression as possible
- 9) Signature files must be stored into the primary / server's AVM2000\DATA folder
- 10) Backup your Signature files in case they are needed for a future restoration

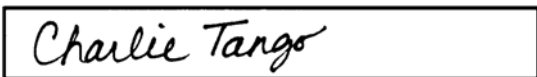
Signature Examples – Bad and Good



BAD – signature outside lines of box and touching edges



BAD – signature in middle of box and touching edge



GOOD – signature to left and not touching box edges